

FARNSFIELD PARISH COUNCIL

Minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 7pm on Wednesday 11th April in the library, the Village Centre. New Hill. Farnsfield. NG228JN

Present: Cllrs. Selby (chair) Woods, Frost, Johnson, Wright, Clarke, and Rachel Waterfield (clerk)
4 Members of the public were also in attendance

Cllr Selby opened the meeting at 7pm

18.1 Apologies for absence

None received

18.2 Declarations of interest

None

Cllr Selby suspended standing orders at 7.01pm

18.3 Public open session

A local resident asked whether the shrubs at the entrance to Hadleigh Park would be pruned. The clerk responded that a request to do so had been forwarded to the Grounds Maintenance Contractors.

A local resident asked Cllr. Selby whether any progress had been made on the tree maintenance along footpath No. 9 since it was discussed at the March facilities meeting. Cllr. Selby responded that she had not met with Councillor Healy as yet as she had been on holiday.

Action: Cllrs Healy, Selby and Johnson will take this forward.

Cllr Selby reinstated standing orders at 7.09 pm

18.4 Clerk's Report:

18.4.1 Actions since the last meeting

- The clerk is trying to source the electric heaters, but they are out of stock at Screwfix where the Council has a Trade Account

18.4.2 Report on the Village Centre Hire and Management: Committee to approve the review of hire charges and management process for 2018-19
Appendix 1.

Resolution:

- 1. Committee resolve that all non-profit-making groups are charged £3.50 per hour as of 1st May 2018 except for the Uniform Groups.**
- 2. Committee review the VC Hire Charges for 2019 by 31st May**
- 3. Non-profit-making groups be contacted by the clerk and offered a refund to reflect the disparity in what they should have been charged and what they have paid.**
- 4. Ask the non-profit making groups to waive the refund**

The resolution was carried unanimously

Action: Cllr Woods to review the VC Hire charges

18.4.3 Committee to approve the Ulyetts Grounds Maintenance contract for 2018-19

The committee resolved unanimously to approve the Ulyett Grounds Maintenance Contract subject to a review before 31st March 2019

18.4.4 Committee to approve the Additional Grass Cutting and Footpaths Maintenance contract for 2018-19

The committee resolved unanimously to approve the Tom's Garden services Footpath and Grass cutting Maintenance contract subject to a review before 31st March 2019

18.4.5 Committee to review the FPMC Terms of reference

The committee resolved unanimously to accept the TOR and review in April 2019

18.4.6 Councillors to request membership of the 2018-19 FPMC and FRSMC

Cllrs. Selby, Woods, Frost, Johnson, Wright, Clarke requested to join both committees.

18.4.7 Playground Inspection Report

No medium or high-risk issues were identified.

No Action taken

18.5 Projects reports:

18.5.1 Cllr Clarke to report on the Skatepark project

No report.

18.5.2 Cllr Johnson to report on the Generic Planning Policy Project

Appendix 2

18.5.3 Cllr Johnson to report on the Football project

Appendix 3

18.5.4 Cllr Woods to report on the refurbishment of the Village Centre project

Appendix 4

18.6 Committee to consider the feasibility of erecting a barrier on the corner of Cockett and Station Lane

Appendix 5

Cllr Woods suggested that this was a Highways Issue and the Clerk should contact Mike Keeling to see if this could be reviewed alongside the other highways issues identified at the March PCM.

Action: The Clerk will contact Mike Keeling

18.6 Two Committee members to undertake the annual asset register audit

Cllrs Clarke and Selby volunteered

Action: Cllrs Clarke and Selby to undertake the annual asset register audit

18.7 Planning Applications

18.7.1 Far Baulker Pumping Station, Haywood Oaks Lane, Blidworth. 18/00653/FUL

The committee resolved unanimously not to oppose this application

18.8 Planning Decisions

18.8.1 17 Trail View. Farnsfield 18/00195/FUL

Application Permitted Full Planning Permission

18.8.1 White Post Farm Garden and Buildings, Mansfield Road, Farnsfield 17/02118/FUL

Refuse Full Planning Permission

Cllr Selby closed the meeting at 8.05 pm

Next Meeting: Wednesday 9th May. 7pm

Appendix 1

Agenda item 18.4.2

Clerk's report on the Village Centre Hire and Management

Background.

Historically the Hire and management of Hirers of the VC has been managed by Jane Cowlshaw. Following Jane's passing the Clerk and Lucie Slight have been managing the process. A number of issues have been highlighted during this process.

- 1. There was no definitive record of regular users and their requirements. Users were booking on a monthly basis. This was time consuming and increased the risk of double bookings and made invoicing difficult when booking forms were not submitted in time.**

Regular users have been asked to provide the clerk with their booking requirements up to 1st January 2018.

Going forward all regular users who require a regular booking slot will be contacted in October and asked to submit their bookings for the following year. Their requirements will be input on the VC booking software for the following year.

Groups which pay annually can then be invoiced in December with payment due by 15th January.

Those users who pay monthly will be invoiced on the 1st of the month prior to their booking with payment due by the 15th. I.e.. Invoices for January bookings will be generated on 1st December with payment due by 15th December. And so forth.

Users who wish to amend their regular bookings will be able to do so via an amendment/cancellation form and invoices will be adjusted accordingly or a credit note issued.

- 2. Incorrect invoicing of the Non-Profit-Making Groups:
In April 2016 FPC resolved to increase the VC hire charges to £3.50 an hour for all non-profit-making groups.**

In June 2016 FPC resolved to amend this and charge all non-profit making groups £2.00 per hour.

Non profit-making groups have continued to be invoiced £3.50 per hour however.

The Way Forward

The FPMC is responsible for the management of the Village Centre (see terms of reference)
I recommend the following annual management programme ongoing:

October: The clerk submits an annual report to the FPMC and the committee reviews the Hire charges and Hire terms and Conditions of the Village Centre. The committee also reviews the VC risk assessment document. Users are invited to attend this meeting if they wish to have an input.

November: The FPMC agrees the charges for the following year and the clerk reports this to the booking clerk for invoicing purposes.

Regular users are asked to submit their annual booking form for the following year.

December: The annual booking template is updated on the software for the following year and annual invoices are generated.

To address the immediate issue of the non-profit-making groups I suggest the following **resolution:**

- 5. Committee resolve that all non-profit-making groups are charged £3.50 per hour as of 1st May 2018**
- 6. Committee review the VC Hire Charges for 2019 in October 2018**
- 7. Non-profit-making groups be contacted by the clerk and offered a credit note to reflect the disparity in what they should have been charged and what they have paid.**

Groups which are invoiced annually in advance: Incorrect invoicing will affect their 2017 invoice and a quarter of 2018 invoice. The credit note will be actioned against their 2019 invoice

Groups which are invoiced monthly: Incorrect invoicing will affect the 22 months from 1st July 2016-31st April 2018. The credit note will be actioned against invoiced from May 2018.

Appendix 2

Agenda Item 18.5.2

Report on the progress of a planning policy from Cllr. Johnson - 10 April 2018

The working group have had one meeting in January where we discussed what to include in the planning policy and since then Cllr Johnson has been preparing a draft policy for review. This will be circulated to the working group and other interested councillors soon for review and comment.

In the policy there will be details of the process for dealing with planning applications and what we consider when making our response.

It will include examples of what is material and can be considered and what is non-material and cannot be considered.

There will reference to the Farnsfield Neighbourhood Plan (FNP) and a summary of the criteria taken from the FNP that are assessed when considering an application which will include

- access and car parking requirements are appropriately addressed without the potential for adverse impact
- that respect is given to the scale and character of the village and to the amenity of neighbouring properties
- there will be no adverse impact, on the infrastructure of the village including drainage, health and education facilities, having regard to proposed mitigation or improvement measures
- measures are included to maximise the sustainability of development and to encourage biodiversity.

There will be reference to the conservation area and perhaps a map to show it.

If appropriate and it is a material consideration then the policy will include an assessment of the impact on Farnsfield while development is taking place and the impact of delivering new infrastructure such as new electricity substations and connectivity. This needs to be checked with the planning department.

Appendix 3

Agenda Item 18.5.3

Update on football in Farnsfield from Cllr. Johnson

Farnsfield AFC play in the Newark Football Alliance and fixtures and results are available here

<http://fulltime-league.thefa.com/ListPublicFixture.do?divisionseason=352529520&league=3671910>

If anyone wants to support the players the remaining home fixtures are currently scheduled for 6th and 13th May 10:30 at the Acres.

The club have recruited a number of new players recently and are looking to play two teams next season if possible. They are in the process of setting up a bank account. The club are hoping to raise funds to help with costs such as goal nets and other equipment.

Si Ratcliffe reported on Facebook after the latest home match on 1 April "A 5-2 loss to Grove this morning but on a positive note we had 16 lads make themselves available and many of them are young and local. The future is looking bright for the club and we even had some supporters down."

Appendix 4

Agenda item 18.5.4

Village Centre Refurbishment update

Introduction

The Parish Council agreed within the 2017/18 Strategic Plan to allocated funding to make improvements to the Village Centre. The plan was to be informed by a survey conducted by a Structural Engineer who was to advise on the nature and scale of potential works. The subsequent report was intended to be used to inform potential contractors of the extent of the work required. The engineer's report was produced and is with the Clerk.

Programme of works

To date there has been limited progress. In the main this is due to an apparent lack of the number of potential contractors required to follow the Council's Financial Regulations. A renewed effort is underway to complete the programme.

The component parts of the programme are as follows:

1. Lower Hall chair store and boiler room

In order to maximise access to the chair store and enable the gas boiler room to be used for storage it is proposed to re-arrange the access and to separate the boiler from the remainder of the storage by the addition of a new wall and door. Plans have been drawn up and are awaiting building regulations approval prior to being issued for competitive quotes. Plans are attached to this report.

2. Library Annex

The arrangement of the Library Annex is far from ideal with a lot of wasted floor space as a result of gas and electrical cupboards being over-sized. In order to create a more useable meeting space, it is proposed to move certain, non-load-bearing walls to create more useable meeting space in the major part of the annex. Plans have been drawn up and are awaiting building regulations approval prior to being issued for competitive quotes. Plans are attached to this report.

3. Door access

Plans are in hand to increase security and control by changing the existing access to the front door and the Clerk's office by the addition of electronic key fob access. As a result, the Clerk, other staff and Councillors can have secure (individual and programmable) access to the office and front door. Regular users can have secure (individual and programmable) fob access to the front door. The system can be inexpensively extended for new users, old users can be de-programmed, and greater control of access can be achieved as each fob is unique to the allocated user. Three local specialist contractors are currently responding to the invitation to quote to provide the system.

4. Roof

One of the problems associated with this project is the scope (and potentially price). The survey offered options, as too have those contractors who have responded to the invitation to price the work. The options range from a complete replacement, to removing key sections, together with gullies and rainwater goods.

As a result of recent discussions with another roofer who has looked at the roof, together with discussions with the Architect who drew up the above plans, it is intended that the Clerk, re-engage with the process using the Architect's services to procure a contractor and advise the Parish Council during the process, including the selection of the preferred contractor.

Procurement

All of the above projects will need to follow the Parish Council's financial and procurement regulations.

P Woods

Chair, Farnsfield Parish Council



Appendix 5

Agenda Item 6 18.6

Committee to consider the feasibility of erecting a barrier on the corner of Cockett and Station Lane

Mr Irving Close,
Farnsfield,
NG22 8FS.
March 27th 2018

Dear Rachel.

Would it be possible to have a barrier erected on Cocketts Lane at the junction of Station Lane were the grit bin is, cars come over the bridge at such speed, there is an accident waiting to happen, cars pull out of Station Lane & they almost collide. There is bungalows built on Trail View & a car could come through the hedge & down the bank into one of them.

I have been asked by a very concerned resident, for the Parish Council to discuss at the next meeting.

Yours faithfully
Councillor Jenny Frost

FARNSFIELD PARISH COUNCIL

Approved minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 7pm on Wednesday 9th May in the library, The Village Centre. New Hill. Farnsfield. NG228JN

Cllr Selby opened the meeting at 7pm

Present: Cllrs. Selby (chair), Woods, Waterfield, Wright, Frost, Johnson, Healy, Clarke, and Rachel Waterfield(Clerk)
2 Members of the public were also in attendance

18.9 Apologies for absence

none

18.10 Declarations of interest

None

Cllr Selby proposed A resolution that A late item from Cllr Woods regarding the Village Centre refurbishment be accepted on to the agenda
The resolution was carried unanimously

Cllr Selby suspended standing orders at 7.01 pm

18.11 Public open session

The Chair of the WI requested that the WI Presidents board be moved from the upper to the lower hall.

This request was agreed by the Committee

Cllr Selby reinstated standing orders at 7.03pm

18.12 Clerk's Report

18.12.1 Actions since the last meeting

Re minute 18.6 Committee to consider the feasibility of erecting a barrier at on Cockett Lane opposite Station Lane:

The Clerk contacted Mike Keeling and he advised that this matter would be address alongside the other Highway matters at the meeting on May 4th 2018.

The highways officer went to view the location after the meeting on 4th May

Action: Clerk to contact her to ascertain her opinion

Re minute 18.6. 2 committee members to undertake the annual asset register audit. Carried over until the June meeting

18.12.2 Request for re surface/aggregate of Cotton Mill Lane.

Action: Clerk to write to residents of Cotton Mill Lane to ascertain their views on what should be done.

18.12.3 Request for additional Master Key from the scouts. *Resolution Required*

Action: the clerk will purchase a key safe and digilocks will be installed during the VC refurbishment process

18.12.5 Request for 2 councillors to undertake asset inspection

Action: Cllrs Woods and Waterfield will undertake the asset inspection

18.12.6 Quote from Ulyetts to maintain the bushes at the entrance to Hadleigh Park.

Action: Cllr Frost will undertake the maintenance works

18.12.7 Playground Inspection Report

On file. No high risk matters

18.12.8 Committee to approve the annual playgrounds inspection.

The committee resolved unanimously to approve the annual playgrounds inspection contract for 2017/18

18.13 Cllr. Healy report on Footpath No. 9

Cllr. Healy reported that no tree is dangerous and that the decision to be made is what councillors think would be acceptable to residents of Footpath no. 9 considering all footpaths in the village need maintaining.

Cllr. Selby suspended standing orders at 7.40pm.

A resident living adjacent to footpath no.9 questioned the committee on what they intended to do about the hedgerow. He explained that the trees were impacting on his fence which would need replacing.

Action: The resident will communicate with NSDC as to what can be done to the hedgerow taking into account the TPOs and forward that information to the committee

Cllrs. Selby and Frost and Wright will meet local residents and look at the hedgerow/treeline

Cllrs. Wright and Woods will review the tree report which Ed Andrew Provided.

The Clerk will contact the Tree Officer at NSDC as to what the Council liabilities are regarding damage to property by the trees.

Reinstated standing orders at 8.52pm

18.14 Planning Applications

18.14.1 Householder application for erection of a side extension to the dwelling, 14 Alexander Road. Farnsfield NG22 8LJ. 18/00463/FUL

The Committee resolved with one abstention to oppose this planning application

FNP1: Housing development within the Village.

The plans do not respect the scale and character of the village (as defined within Farnsfield Character Appraisal)

The plans for a square extension with flat roof and cladding does not fit in with neighbouring properties or properties along the same road. This extension would be out of character in this location.

18.4.2 Householder application for replacement gates to existing gateway. Hill Top. Longland Lane. Farnsfield. 18/00811/FUL

The Committee resolved unanimously not to oppose this planning Application

18.4.3 Householder application for demolition of existing conservatory, single story rear extension, replacement roof tiles and addition of render to external walls. Asgarth. Quaker Lane. Farnsfield. 18/00875/FUL

The Committee resolved unanimously to take this item forward to the full Parish Council Meeting on May 22nd

Forward to the APM

18.15 Planning Decisions

18.15.1 App/B3030/W/17/3169436 & APP/B3030/W/17/3179732. Mansfield Road. Farnsfield. Secretary of State has decided to dismiss both appeals

18.15.2 18/00299/FUL. Cobourg. Southwell Road. Farnsfield. NG22 8EB. Application Permitted. Full Planning Permission

18.15.3 18/00288/FUL 27 Browns Court. Farnsfield NG228WN. Application Permitted. Full Planning Permission

18.15.4 18/00321/FUL, The White House. Mansfield Road. Farnsfield. "G22 8HF. Application permitted full planning permission

18.16. VC Refurbishment

See Appendix 1.

The Committee resolved unanimously that TF Architectural Services is appointed to support the Council in the Tender process for Village Centre Refurbishment.

Cllr Selby closed the meeting at 8.04pm

Next Meeting Tuesday 12th June. 7pm lowerhall. The Village centre

Appendix 1

Farnsfield Parish Council

Finance, Risk and Staffing Management Committee meeting Wednesday 9 May 2018

Agenda item

Village Centre refurbishment

Introduction

At the last committee meeting a report was on the agenda (item 18.5.4) providing an update on the village centre refurbishment. That agenda item included a reference to the fact that the services of the architect (TF Architectural Services) who produce the plans for the village refurbishment are to be considered as a means to secure value for money and regulatory compliance during the subsequent tender process.

Tender support

The architect has confirmed his availability and willingness to support the Parish Council with this project. The project itself will include the production of the specification for the proposed works, issuing invitations to tender and supporting the Council in its analysis and selection based on the returned bids.

The process will be undertaken in compliance with parish council financial regulations.

The fee for the above is £580 and is not subject to VAT. Costs associated with this work will be met from the village centre refurbishment project capital fund as allocated in the Strategic Plan.

Resolution

Based on the above information is proposed that TF Architectural Services is appointed to support the Council in the tender process for village centre refurbishment.

P Woods
Chair
9 May 2018

FARNSFIELD PARISH COUNCIL

Approved Minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 7pm on Tuesday 12th June in the Lower Hall of the Village Centre, New Hill, Farnsfield. NG228JN

Cllr. Clarke Opened the meeting at 7pm

Present: Cllrs. Clarke, Frost, Wright, Johnson, Healy, McDowall, Shakeshaft, Hill

18.17 Apologies for absence

Apologies were received and accepted from Cllrs. Waterfield (work commitments), Woods (work commitments) and Selby (Holiday)

18.18 Declarations of interest

None

18.19 Committee to elect a Chair for 2018/19

The committee resolved unanimously to elect Cllr. Selby as Chair for review in June 2019

18.20 Public open session no members of the public

No members of the public were present

18.21 Clerk's Report

18.21.1 Actions since the last meeting

- Clerk has emailed Jo Horton requesting information on the possibility of a barrier on Cockett Lane opposite the junction of Station Lane.
- Clerk has delivered letters to the residents of Cotton Mill Lane
- Cllrs Selby and Woods have met with the residents of the properties adjacent to Footpath No. 9. Report is on File.

Action: Clerk will contact Lee Robinson re. what can to the trees

18.21.2 Correspondence

A number of emails were received relating to work around the village in preparation for the Best Kept Village Competition. On file

18.21.3 Playground Inspection Report

No high risk defects.

Action: Clerk will arrange for the replacement of the bolt caps at the MUGA and the repair/replacement of the wood panel on the Wicksteed Multi Play Junior on Lady Goodwin Play Area

18.22 Asset inspection report from Cllrs Woods and Waterfield

Not available.

Action: Defer to next meeting.

18.23 Planning Applications

18.23.1 18/00924/FUL. Demolition of existing dwelling and construction of new dwelling, with garage and entrance gates. Removal of and pruning of existing trees. Court Cottage. Chapel Lane. Farnsfield. NG22 8JW
Comments by 15th June.

The committee resolved unanimously that Cllrs. Healy, Woods and Johnson will prepare objections inline with the NP and forward to the planning officer

18.23.2 **18/00992/FUL.** Householder application for two story side extension and internal alterations. 20 Murdoch Close. Farnsfield. NG 22 8EF

Comments by 15th June

The committee resolved unanimously not to object to this application

18.23.4 **18/00983/FUL.** Change of use from A1 use to include A1,A3,A4 and A5 uses. The Veg Stop LTD. 39-41 Main Street Farnsfield.

Comments by 15th June

The committee resolved with one abstention not to object to this application

18.23.5 **18/01073/FUL.** Householder application for the erection of a ground floor lean to extension to form extended living areas and study. 2 Sunnyside. Farnsfield. NG22 8EG

Comments by 28th June

The committee resolved unanimously not to object to this application

18.24 Planning Decisions

18.24.1 **18/00532/FUL.** Household application for proposed two story side extension, single story rear extension and garage extension. Langford. Southwell Road. Farnsfield. NG22 8EB

Application Permitted. Full Planning Permission

18.24.2 **18/00465/FUL.** Householder application for erecting of a porch/Shower room/toilet extension. 9 Milldale Road. Farnsfield. NG22 8DQ.

Application Permitted. Full Planning Permission

18.24.3 **18/00571/FUL.** Householder application for proposed garage conversion, timber shed and driveway extension. 19 Spring Lane. Farnsfield. NG22 8LD

Application Permitted. Full Planning Permission

18.24.4 **18/00549/FUL.** Householder application for front extension and alterations. 1 Long Meadow. Farnsfield. NG22 8DR.

Application Permitted. Full Planning Permission

18.24.5 **18/00522/LBC.** Proposed replacement roofing to existing flat roof on single story extension. The Grange. Main Street. Farnsfield. NG22 8EA.

Application Permitted. Full listed building consent

18.24.6 **18/00665/FUL.** Householder application for installation of new external insulation and render and re-roofing. 2 Sunnyside. Farnsfield. NG22 8EG

Application Permitted. Full listed building consent

18.24.7 **18/00685/FUL.** Householder application for conservatory to side of house. 7 Trail View. Farnsfield. NG22 8FP

Application Permitted. Full Planning Permission

18.24.8 **18/00449/FUL.** Householder application for erection of a single story side, front and rear extension. Danetre. Crab Nook Lane. Farnsfield. NG22 8JY.

Application Permitted. Full Planning Permission

Cllr. Clarke Closed the meeting at 7.50pm

Date and Time of next meeting: Tuesday 10th July. 7pm. Lower Hall. Village Centre

FARNSFIELD PARISH COUNCIL

Approved minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 7pm on Tuesday 10th July in the lower Hall, The Village Centre. New Hill. Farnsfield. NG228JN

Present: Cllrs. Clarke (acting Chair), Frost, McDowall, Wright, Hill, Johnson, Waterfield, Rachel Waterfield (clerk) 5 members of the public were in attendance

Cllr. Clarke opened the meeting at 7pm

18.25 Apologies for absence

Apologies were received and accepted from Cllrs. Woods (work commitments), Healy (holiday) and Selby (safer neighbourhood meeting)

18.26 Declarations of interest

none

Cllr Clarke suspended standing orders at 7.01pm

18.27 Public open session

A number of residents from Parfitt Drive questioned what was happening with the hedge line along footpath no. 9. It was agreed that the Clerk would apply for planning permission from NSCD to reduce the hedge to 12 feet.

Action: Clerk will apply for planning permission

A resident of New Hill complained that the noise from the dance school was getting worse and was now unacceptable. It was agreed that the clerk would write to the Southwell School of Dance asking them to reduce the level of noise. The other Village Centre users would also be asked to keep music low if the doors and windows were open

Action: Clerk will email the relevant parties

Cllr. Woods will write to the Dance School.

Cllr Clarke reinstated standing orders at 7.40pm

18.28 Clerk's Report

Actions since the last meeting: Lee Robinson has made a site visit to footpath 9 and reported that the trees are safe and disease free. He has recommended a 3 yearly review programme of the Trees

Correspondence: The clerk reported letters of complaint regarding noise from the Village Centre

Playground Inspection Report: no high risk faults

The remedial works on the playgrounds have been initiated

18.29 Asset inspection report

Action: The Clerk to prepare an action plan to present to Council in September outlining works to be done. The Clerk will initiate an asset register

Cllr. Waterfield will assist with the Statutory Declarations in order to have the unregistered Parish Council assets registered

18.30 Planning Policy: Discussion of two documents with a view to passing a resolution to publish them on Farnsfield Parish Council website and use them to inform planning decisions going forward.

- How Farnsfield Parish Council deals with Planning Applications.
- Farnsfield Neighbourhood Plan Summary of Policies.

Cllr Johnson presented the documents.

Council resolved unanimously to accept the two documents and publish them on the website

18.31 Planning Applications

18.31.1 Far Baulker Farm. Old Rufford Road. Oxton. 18/00896/FLUM. Change of use to provide caravan storage for up to 120 caravans, with associated landscaping

Council resolved unanimously not to object to this application

18.32 Planning Decisions

18.32.1 18/00463/FUL. 14 Alexander Road. Householder application for erection of a side and rear extension to the dwelling. Application Permitted. Full Planning Permission.

18.32.2 18/00875/FUL. Asgarth. Quaker Lane. Householder application for demolition of existing conservatory, and construction of single story extension. Application Permitted. Full Planning Permission.

Cllr Clarke closed the meeting at 8pm

FARNSFIELD PARISH COUNCIL

Minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 7pm on Tuesday 11th September in the lower Hall, The Village Centre. New Hill. Farnsfield. NG228JN

Cllr. Selby opened the meeting at 7pm

Present: Cllrs. Selby, Clarke, Frost, Hill, Johnson, McDowall, Healy and Rachel Waterfield (clerk)
8 members of the public were also in attendance

18.33 Apologies for absence

Apologies were received and accepted from Cllrs. Woods (traffic issues), Waterfield (family emergency), Wright (holiday) and Shakeshaft (work commitments)

18.34 Declarations of interest

Cllr. Clarke re item 18.38.

Cllr Selby suspended standing orders at 7.04pm

18.35 Public open session

A resident reported that the spring on the seesaw at Hadleigh Park was broken.

Action: The clerk will arrange for its removal and repair.

A member of Farnsfield British Legion asked that Council consider funding one or more silent Tommy's for remembrance Sunday.

Action: the clerk will put it on the agenda for the PCM on 25th September.

A number of representatives from properties adjoining footpath no. 9 asked for their preferences re. the height of the hedge to be taken into consideration when the committee considers item 18.39.

The residents of nos. 8 and 10 Parfitt Drive would prefer the hedgerow to remain untouched. Residents of the adjoining properties on Carding Close would prefer the hedge to be reduced the 3m permitted by the NSDC Planning.

Cllr. Selby reinstated standing orders at 7.20pm.

18.36 Clerk's Report

Actions since the last meeting

18.29. Asset inspection report:

The committee resolved

- 1. Unanimously that 2 new benches should be purchased and installed at the Acres Football area.**

Action: the clerk will price the benches and fitting and present to the PCM on 25th September for approval.

- 2. Unanimously that the bench in the Millennium woods be removed but not replaced until the project works are underway**

Action: The clerk to arrange the removal of the bench.

- 3. Unanimously to remove the soft play surfacing at the Acres and replace with Grass**

Action: the clerk will investigate this and get an estimate of cost to present to the committee.

- 4. Unanimously to leave the fence at Reynolds Field as it is**

- 5. Unanimously to have the MUGA painted at Wilson's Field**

Action: the clerk will obtain costings and present to the committee.

6. Unanimously to pay for the repairs to the football pavilion out of the budget for the Pavilion refurbishment.

Action: the clerk will arrange for the replacement of the bargeboards, guttering, downpipe and removal of the wasp nest.

7. Unanimously that the works identified within Millennium Wood be left until the project works are underway.

Cllr. Healy asked that the Mini Tennis Court be put on the playground inspection schedule

Action: Clerk will contact NSDC and arrange for this to take place.

Playground Inspection Report

July/August 2018

Any minor defects are low risk. Copies are available from the clerk on request.

Annual Play Inspections. Copies available from the clerk on request.

All defects are low risk.

Actions: The Clerk and Village Caretaker will address the identified risks throughout the year and bring to committee as required.

Skatepark Report

A number of members of the public have questioned as to the progress on the skatepark. The skatepark is still on the agenda and it is hoped that works will start at Hadleigh Park in spring 2019.

18.37 Correspondence: inconsiderate parking on Main Street

Cllr. Selby suspended standing orders at 7.58pm.

The inconsiderate parking in the village was discussed and a resident of Church Side highlighted the issues there.

It was suggested that the junction of Longlands Lane and Main Street would benefit from double white lines denoting stop rather than just give way. Also signage asking for traffic to slow down could be installed

Action: Clerk will email Via East Midlands with a request and order inconsiderate parking tickets.

Cllr. Selby reinstated standing orders at 8.10pm.

18.38 Committee to consider the arrangements for the Christmas lights switch on

It was agreed that Cllrs. Clarke, Selby and the clerk would meet at 7pm on Tuesday 18th September to discuss this matter further and present a report to full Council at the PCM on the 25th September

18.39 Committee to decide on the extent of the Hedge works to be undertaken along footpath no. 9
The committee resolved with one abstention that residents would prepare and present a detailed plan of the hedgerow and house numbers adjoining footpath no. 9 and their preferences for hedge height. Councillors will make a final decision having considered this submission.

18.40 Farnsfield Villa Football Report and decision on a sponsorship board at the pavilion and payment of rent in 2 instalments

Report on football at the Acres and decision on two requests from Farnsfield Villa F.C.

The Club would like to use a modular system likely to be made up of 500mm x 500mm signs, one for each sponsor, with approximately 10 displayed on the side of the pavilion in a grid. The Club would like approval to progress this initiative as a means of generating funds to run and develop football at the Acres. The Club are not requesting funding.

Resolution to consider a request from Farnsfield Villa FC to advertise sponsors on the Pavilion at the Acres.

The resolution was carried unanimously

The Club have considerable other upfront fees including insurance, affiliation and registration. The hire charges for last season have been paid by the new management. It is still the case that the away match subs are used to pay the home hire charges as match officials are paid using the home game subs. Going forwards the Club intend to build reserves but this will take time. The Club are intending to run additional teams.

Cllr. Johnson. September 2018.

Resolution to consider a request from Farnsfield Villa FC to continue to pay pitch and pavilion hire charges in arrears but in two payments, one part way through the season and one at the end instead of all at the end of the season.

The resolution was carried unanimously.

Cllr. Johnson presented her report. Attached.
Appendix 1.

18.41 Committee to consider Planning Applications

18.41.1 Removal of condition 8 attached to planning permission 15/00122/FUL to leave the existing dropped kerb crossing and remove the existing tarmac drive and reinstate with top soil and turf.
Silverwood. Broomfield Lane. Farnsfield. 18/01513/FUL

The committee resolved unanimously not to object to this application

18.42 Planning Decisions

18.42.1 18/00992/FUL previous ref. PP-06997107. 20 Murdoch Close. Farnsfield. Householder application for proposed two story side extension and internal alterations. **Full Planning Permission**

18.42.2 18/01295/FUL previous ref. PP07114492. 6 Green Vale. Farnsfield. Householder application for single story rear kitchen, dining and utility extension. **Full Planning Permission**

18.42.3 18/00983/FUL. The Veg Stop Ltd. . Change of use from A1 to A1 with ancillary restaurant/café and occasional function venue. **Full Planning Permission**

18.42.4 18/01073/FUL. 2 Sunnyside Farnsfield. Householder application for the erection of a ground floor lean to extension to form extended living areas and study. **Refuse Full Planning Permission**

18.42.5 18/01156/LDC. The workshop. Cockett Lane Farnsfield. Continue existing use for storage and sorting of building aggregates only. **Refuse to issue a certificate.**

18.42.6 18/01252/LBC previous ref. PP-07095601. 2 Church House. Mainstreet. Farnsfield. Replace main external entry door on Western elevation with modern equivalent. **Application permitted listing building consent.**

18.42.7 18/01207/FUL previous ref. PP-07085487. The Barn Blidworth Road Farnsfield. Proposed erection of garage and creation of new vehicular access to replace existing vehicular access, now proposed to be closed off, and erection of pedestrian gate. **Full Planning Permission**

Cllr. Selby closed meeting at 8.20pm.

Date and time of next meeting.

Tuesday 9th October. 7pm Lower Hall Village Centre.

Appendix 1.

Report on Football at the Acres September 2018

Cllr. Johnson

Farnsfield Villa has 24 registered players currently, most are local or with local connections and further interest is encouraged via the Farnsfield Villa F.C. Facebook page. Players, supporters, volunteers and sponsors are all needed and welcome. It is hoped that the opportunity to play football will be taken up by newcomers to the village.

Last year the Club were awarded the fair play award from the league for an outstanding attitude towards officials and the opposition, an award they intend to win again this year. In the first match of the season Farnsfield beat Bottesford 8-1.

A new Twitter page to be launched soon will provide live updates during match days and also create another method of communication with interested parties.

The Club's longer term plan is to generate enough support and interest to create an additional team within the club. This might be a reserve team, a veteran's team, a women's team or a junior team. Two teams could alternate home games making better use of the facilities, generating more income and providing more opportunity for sport locally.

The Club would like a new emblem, to contain imagery of something that relates to the Club, the area or the village. The intention is to involve the local community in the design with input from groups such as the Local History Society and also the Parish Council.

Management, finances and sponsorship

Going forwards Farnsfield Villa expect to be in a robust financial position and there is still work to do. They intend to build reserves but this will take time. The club have a committee comprising a Chairman, Secretary, Treasurer and Fundraiser along with additional match day volunteers. The Club are now doing pitch line marking and other necessary pitch maintenance such as filling holes. The Club is asking for the support of the Council to help the new management team secure the future of football in Farnsfield and are keen to work with Council to make sure the facilities benefit the whole community.

A quote from Sport England. "The value of sport extends beyond sport for sport's sake. It can play a role in bringing communities together, having a social and cultural impact and reducing crime and anti-social behaviour. Regular involvement in sport can benefit individuals and communities and contribute to a range of positive outcomes including:

- more people participating as volunteers in community life
- more cohesive, tolerant and inclusive communities that value diversity
- more sustainable communities with local pride and a sense of place
- an increase in culture of respect and tolerance among young people
- a reduction in crime and the fear of crime and reduction in alcohol and drug misuse"

There are considerable upfront fees involved in running the team, including insurance, affiliation and registration. Hire charges for last season have been paid by the new management. It is still the case that away match subs are used to pay the home hire charges. The Club ask that Council allow the Club to continue to pay their hire charges in arrears but in two payments, one part way through the season and one at the end instead of all at the end.

The Club continue to seek sponsorship and would like to use the pavilion gable wall as a means of promoting sponsors using a grid likely to be made up of ten 500mm x 500mm signs, one for each sponsor. The club would like approval from Council to progress this initiative as a means of generating funds to run and develop football at the Acres.

FARNFIELD PARISH COUNCIL

Minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 7pm on Tuesday 9th October 2018 in the Lower Hall, The Village Centre. New Hill. Farnsfield. NG228JN

Present: Cllrs. Selby (chair), Clarke, Waterfield, Frost, Wright, Hill and Rachel Waterfield (clerk)
11 members of the public were also in attendance and 2 representatives from Severn Trent Water.

Cllr Selby opened the meeting at 7pm.

18.43 Apologies for absence

Apologies were received and accepted from Cllrs. Woods and Shakeshaft (work commitments), Johnson (family commitments) and Healy(holiday).

18.44 Declarations of interest

None

Cllr. Selby suspended standing orders at 7.02pm

18.45 Presentation from Severn Trent Water regarding plans to improve drainage in the Village.

Thomas Walker from Severn Trent presented the draft proposals to manage the foul sewer system issues in Farnsfield. The proposal focussed on an attenuation tank being installed at the junction of Main Street, Longlands Lane and Church Side underneath the site of the 'green.' The proposed works have yet to be confirmed and approved. Severn Trent will be liaising with Nottingham County Council re. improvements to the surface run off alongside the sewer remedial works in order to improve drainage throughout the village. It is hoped that the works will commence in October 2019 and estimated duration is 6 months.

Mr. Walker will report back to the Council in six months' time

Action Clerk to invite Mr Walker to the April Facilities and Planning Committee Meeting.

18.46 Public open session

A resident reported the disruption that a change of the Stagecoach Timetable affecting the no. 28 bus had caused

Action: the clerk will put on the agenda for the Full PCM on 23rd October

A resident voiced their concern that some of the literature being circulated regarding activities at the Cockett Lane Aggregate site may not be technically correct.

Cllr Selby reinstated standing orders at 8.03pm.

18.47 Planning Applications

18.47.1 18/01580/LDC. The workshop Cockett Lane Farnsfield
Appeal against refusal to issue a LDC

The committee resolved with one abstention to resubmit the original objections to the planning application.

18.47.2 APP/B3030/W/18/3199422. Old Manor Farm. Main Street. Farnsfield
Appeal against refused Planning Permission

Cllr Selby suspended standing orders at 8.20pm.

A discussion ensued regarding site access and the suitability for service and refuse vehicles

Cllr. Selby reinstated standing orders. 8.21pm

The committee resolved to dispute appeal ground number 2 with 1 abstention.

The committee resolved object to the appeal application and to resubmit the original objections to the planning application with 2 abstentions.

18.47.3 APP/B3030/W/18?3203424. White Post Farm Garden Buildings And Greenhouses Mansfield Road Farnsfield. Proposed Café.

Appeal against refused Planning Permission

The committee resolved unanimously not to object to the appeal

18.47.4 APP/B3030/F/18/3200004. Burgess House. Mainstreet. Farnsfield.

Appeal against enforcement notices.

The committee resolved unanimously not to object to the appeal

18.47.5 18/01776/FUL. 16 Long Meadow. Farnsfield. Householder application for erection of a two story side extension and porch to front

The committee resolved unanimously not to object to the application.

18.47.6 18/01836/FUL. Evington. Station Lane. Farnsfield. Householder application for proposed single story rear extension to existing property and associated works.

The committee resolved unanimously not to object to the application.

18.48 Planning Decisions

18.48.1 18/01397/FUL. Hescoll Cottage. Mainstreet Farnsfield. Householder application for 2 storey extension. Full Permission Granted

18.48.2 18/01447/FUL. 12 Branston Avenue. Farnsfield. Householder application for 2 storey side extension..To also include living accommodation within roof space. Alteration to roof of existing single story rear element of dwelling to form lantern style roof.

Full permission Granted

18.48.3 18/00398/FUL. 16 Trail View. Householder application for garden shed.

Full permission granted.

Cllr. Selby closed the meeting at 8.30pm

Date and time of next meeting.

7pm Tuesday 6th November.

FARNSFIELD PARISH COUNCIL

Minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 7pm on Tuesday 6th November in the Lower Hall, The Village Centre. New Hill. Farnsfield. NG228JN

Present: Cllrs. Selby (chair), Clarke, Frost, Wright, Waterfield, Healy, Johnson and Rachel Waterfield (clerk)
8 members of the public were also in attendance.

Cllr. Selby opened the meeting at 7pm

18.43 Apologies for absence

Apologies for absence were received and accepted from Cllrs. Woods and Shakeshaft (Work Commitments)

18.44 Declarations of interest

None

Cllr. Selby proposed a late agenda item be accepted.

The committee resolved unanimously to allow agenda item 18.57. NALC AGM to be considered.

Cllr. Selby suspended standing orders at 7.04 pm

18.45 Public open session

Stella Cusick presented her views on how the skatepark project has been managed thus far attached in appendix 1.

A resident who had been consulted regarding the relocation of the 30mph sign on Mansfield Road to the West of the village voiced his support of the proposed relocation.

Kathryn Thompson read out a document outlining her concerns and questions regarding the skatepark. This is attached in appendix 2.

Cllr Selby reinstated standing orders at 7.20 pm.

18.46 Committee to consider the hedge works to be undertaken along footpath no. 9

This item was carried over until all the quotes have been received.

18.47 Report on the skatepark Skate England Grant Application , implications for the budget and the procurement process of a contractor for the build.

The clerk reported that the application for a grant from Sports England had been unsuccessful. (attached in appendix 3) and asked the committee to consider enlisting the help of NCC in the procurement of a contractor to build the skatepark.

Cllr Healy stated that she fully supports the continuation of the project as the need for such a facility was demonstrated in the neighbourhood plan survey and follow up discussions between the PC working party and the community. She believes that the request for such a facility can be traced back to 2006.

Cllr. Waterfield stated that the Council has decided to build a skatepark. The discussion is about the implementation of the skatepark build and the budget not whether or not to build one.

Cllr. Johnson stated that Council should agree the requirements specification for the skatepark before engaging with NCC. She suggested that this could include details such as what components must be included, such as stairs, grind rails, half bowl and which were desirable and also the maximum height.

The committee agreed the following statement:

Council will be reviewing the implementation of and the budget of the skatepark .

18.48 Report on the VC refurbishment procurement process

The clerk asked that the committee consider enlisting the support of NCC in the procurement of a contractor to undertake the remedial works to the Village Centre Roof.

Action:

It was agreed that the clerk would invite representatives from NCC procurement team to meet with Council to discuss this matter further.

7 18.49 Committee to consider the playground maintenance/repairs work quotes and budget

The committee discussed the inspection and maintenance of the village playgrounds

Actions: Cllr Johnson will review playground inspections, monthly / annual reporting and maintenance and report back to the committee.

Cllr Johnson will meet with an alternative playground maintenance contractor on Thursday 8th November

18.50 Committee to consider the benches to be replaced at the acres

It was agreed that the clerk would arrange for the replacement of one bench at that Acres. With the Islington model from sustainable solutions.

18.51 Committee to consider the legal costs and process of renewing the library lease

The clerk reported that the library lease was under review. A solicitor would be required to draw up the lease. The committee were asked to consider two quotes from solicitors to undertake the work.

The committee resolved, with two abstentions(Cllr. Johnson and Waterfield) to appoint Freeths to undertake the work.

Cllr. Johnson asked it be minuted that :She would like to wait until terms have been agreed before appointing a solicitor. She would still expect the terms to be approved by Council before the solicitor is engaged to prepare the lease.

18.52 Committee to consider the suggested alterations to the planned relocation of the 30mph sign on Mansfield Road.

Cllr. Selby suspended standing orders at 8.09 pm

A resident who had been consulted on the relocation of the sign gave his views as to why the committee should support the relocation proposals.

Cllr. Selby reinstated standing orders at 8.17 pm

The committee resolved unanimously to support the proposal to relocate the sign to lamp post 19. As suggested by Jeff Burton , Viaem.

18.53 Committee to consider the maintenance of the Mini Tennis Court

The committee resolved unanimously to appoint Mr. Gallagher to undertake the works.

18.54 Report on the stagecoach 27,28 and 29 timetable review and to consider funding for posters and leaflets to encourage more use of the local bus service.

The committee resolved to take this item forward to the full PCM on the 20th November.Take forward to PCM

18.55 Planning Applications

18.55.1 Householder application for demolition of lean to stables and replacement with extension to existing annex. The Barn. Cockett Lane. Farnsfield. 18/01988/FUL

The committee resolved unanimously not to object to this application

18.55.2. Demolition of existing dwelling. New Dwelling with garage and entrance gated and removal and pruning of trees (resubmission of 18/00924/FUL). Court Cottage. Chapel Lane. Farnsfield. 18/02018/FUL

The committee resolved unanimously to take this item forward to next full PCM on the 20th November.

18.56 Planning Decisions

18.56.1 18/01513/FUL. Variation of condition 8 attached to planning permission 15/00122/FUL to retain the existing dropped Kerb crossing and remove the existing tarmac drive and reinstate with top soil and turf. Silverwood, Broomfield Lane. Farnsfield. Nottinghamshire. NG22 8LQ.

18.57. Annual General Meeting of NALC

The committee was asked to appoint two councillors to vote on behalf of Council at the AGM on the 14th November

The committee resolved unanimously to appoint Cllr. Johnson to vote on behalf of Council.

Cllr Selby closed the meeting at 8.20pm.

Date and time of next meeting: Tuesday 8th January 2019. Lower Hall. Farnsfield Village Centre.

Appendix 1

At the full Parish Council Meeting held on 23 October 2018 I asked about the Skatepark and was told that the Parish Council were awaiting the outcome of a grant application from Sport England. I also asked what your plans were should your application prove unsuccessful. Your reply was that you were confident of being awarded the grant to match the £80,000 that you have earmarked, suggesting that you are presently seeking a budget of £160,000. I'm guessing that as this is on the agenda you may have been unsuccessful in your application. When you discuss this later, please say why you were unsuccessful (if this is the case) given your confidence in your application.

On two separate occasions this year I have asked Paul Woods (Chair of Farnsfield Parish Council) a clear question. I asked "Is £80,000 the maximum Farnsfield Parish Council will be spending on the Skatepark. On both occasions he replied clearly "Yes, £80,000 is the maximum". On both occasions I remember this room being almost full with interested villagers both in support and against the project. I'm confident that you recall this too. So, on both occasions a lot of village folk left this room with the belief that £80,000 was the maximum budget. I might add that the only mention in the Parish Council minutes surrounding this clear cut conversation is in March 2018 where it simply says "the budget remains unchanged".

When the budget was mentioned on 23 October 2018 I sought assurance that this remained the case. However, on this occasion Paul Woods was vague with his reply. I rang the clerk a few days later to seek clarity. As a result of that conversation I now understand that despite what The Chair had stated, it was never a resolution by the Parish Council so in fact doesn't stand. But, all the folks who were present on those two busy meetings will still believe that £80,000 is the maximum because The Chair stayed so. Twice.

This is why I'm asking you not to make any decisions regarding the budget. Please consider stopping and taking a breath. This needs careful and sensitive handling and how you do this is now crucial.

Go back to square one.

Postpone any decisions regarding the budget.

Call a public meeting.

Be honest and open about how (despite all your hard work and effort) you find yourselves where you are now.

Update the village and explain why you are increasing the initial budget and where this money will come from.

The skatepark project terms that have previously been presented to the village are set to change.

Please do not consider ploughing ahead before communicating with the village.

Thank you
Stella Cusick

Appendix 2

K. Thompson – Facilities and Planning Management Committee 6.11.18.

I'd like to say I'm sure everyone here appreciates what the PC does and we do not fully understand the amount of time given to it by Cllrs. day to day. I know the PC does not have to respond in this session, but I do have some queries from reading the agenda item on the Skate Park which is to follow.

- The questionnaire sent to residents in 2016 to inform the Strategic Plan for the village stated the SP was "not a priority." Despite this, a SP Working Party (WP) was formed, Cllr. Clarke as Chair. At same meeting Cllrs. suggested a cost benefit be done and calculation of how many people the SP would benefit; a questionnaire/public meeting to solicit opinion on type of facility/ location. I know there have been meetings since, but I'm not sure these were advertised to include the whole community nor were they at the beginning of the process. I never saw a questionnaire. I presumed I just missed it.

13.12.16- Reported Young Persons' opinions in the village would be canvassed –I can't find out how many opinions this was/ what choices were put to the YP/ nor how options were phrased, nor if WP visit other SP/seek advice on costs/ maintenance from other PC before continuing.

17.10.17.-Almost a year later, presentation by prospective providers with Free Style and Canvas being the favourite options.

24.10.17.-Chair listed queries/objections from the public. A detailed response to the WP report from residents was presented, particularly concerning the location

21.11.17.-Possibly to appease objectors, the project was to be extended to include a community garden, wetland, Forest School etc. It was even now going to be called, "Hadleigh Community Project" even though no surveys for drainage or noise had taken place before the location could be finalised, even though Cllr. Johnson questioned this on 19.12.17.

As an aside, Forest schools are primarily outdoor classrooms for 3,4,5 year olds, used, preferably daily basis, in all but exceptional adverse weather conditions; take place in wooded or other natural outside environments. I'm not sure children as young as this will be walking down from school to Hadleigh Park every day, with a high ratio of adults needed for safety. School may be better to develop its Forest school on its own grounds, giving regular access to all age groups.

24.11.17.-Despite the concerns, the resolution was moved to engage FS in the design/ build of the SP.

I wonder if the whole village have been made fully aware of the fact that the money to finance this project has come from the housing developments and how large these amounts are. People I talk to usually know nothing about it.

All residents also have not been presented with options in the light of changes in the village e.g. increased size. The excellent feasibility study produced in September, 2016, for relocating and expanding the village centre to include sports' facilities which would benefit the whole community, including young people, has been completely ignored. It has never been officially presented to the public as an option.

There has not been an organised vote put to the residents on any decisions how the CIL or 106 monies should be spent.

Choice of Free Style

- Free Style (FS) Parks Limited founded 9.11.07. Dissolved 24.3.17.

Yet the report from the WP on 21.11.17. 8 months after liquidation, was still stating FS as its preferred option.

On a number of occasions members of the public expressed their concerns about FS financial ability to undertake the project. With this background why was FS presented so favourably by WP? Was its background not checked, at least, on the internet?

-It wasn't until 15.2.18. a letter sent to FS to "review relationship." Finally on 27.3.18. PC resolved to cease negotiations and "recommence tendering and procurement." It took a year after FS had dissolved for PC to cease involvement. Cllr. Woods allayed the public's fears that no legal costs were incurred due to the liquidation "to date." The project was ongoing and budget unchanged.

17.7.18.- Match funding would be sort from Sports' England; they would tender another provider on Government Contract Finders and PC hope the build will start spring 2019.-All very positive which is to be admired, but is this realistic after taking over 2 years from the formation of a WP to get back to where we started? Should the PC be making such promises, especially when young people's expectations are involved?

14.2.18.-Finance Committee-public session drainage and noise surveys discussed, but doesn't say what was said or if taken place, nor if the grants sort to finance them had been forthcoming.

Budget for SP

This has always been indicated to be £80,000. As this agenda item suggests more funding is needed. If it is without a specified plan/ provider in place/surveys completed, is it not difficult to estimate the amounts needed?

Does the PC have a maximum limit of public money they are authorised to spend before consulting with the residents?

As an indication- Rainworth SP cost £260,000 in 2015. This was not an adventurous project.

By the time all the community grants have to be spent, the residents should see improvements in the infrastructure and a project of which it is proud because we shall never have that much money to spend on the village again. I do not believe a SP is the appropriate facility for Farnsfield, but even if I did, I should still have these questions and concerns.

Appendix 3

Community Asset Fund Sport England Application

The Project

1 Tell us about your project (<250 words)

- ✓ What the project is
- ✓ What the funding is for
- ✓ Describe any existing space
- ✓ What will change

The aim of the project is to provide a skate park for young people in Farnsfield aimed primarily at 11 and 18 year olds. Whilst there are facilities for the very young, provided by Parish, this age group is currently not well catered for.

The Parish Council has allocated £80k to build a skatepark on open green space land owned by the Parish Council. This space links with further open spaces and include a children's play park, allotments, football pitch, woodland and a playing field, all of which are adjacent to the planned site of the skate park.

At present 11-18 year olds do not access this space. It is hoped that by building a skate park, this group will have an incentive to use this space, which will not only give them the opportunity to skate but allow families with mixed aged members to access all the facilities in this part of the village.

During the consultation process was apparent that there is much greater support for the project than was initially anticipated but also, a small number of residents who initially opposed it. The Council wish to build a skate park but are conscious of the need for it to be sensitive to both the community and the surroundings. Additional funding would enable a plaza style concrete skatepark to be built with associated landscaping, seating and a younger children's skating area that would provide skating for the target group, creating a more inclusive space.

2 Where will these activities take place?

Farnsfield is a village in Nottinghamshire between Southwell and Mansfield. It is a rural community with facilities for young children (3 play parks). Farnsfield has predominantly rural characteristics and for 11-18 year olds who are not members of the local Tennis or Cricket clubs, the Village offers limited outdoor sporting activities which can be accessed independently during leisure time.

There are skate parks in neighbouring Southwell, Edwinstowe and Bilsthorpe but without transport, young people cannot readily access these.

The Parish Council owns the land which is on the eastern side of the village off the main east-west road that runs through the village. The land is off Parfitt Drive (NG22 8FA; Grid reference 53.10027906 - 1.0321699) called Hadleigh Park; a cul-de-sac, which adds to user safety as traffic is limited and slow moving.

Hadleigh Park is a designated open space with ample and easily accessible car parking facilities. Two new housing estates being built on Southwell Road and off Milldale are close to it. Hadleigh Park is well used by older residents and overlooked by neighbouring properties; a location that provides a safer integrated environment, which will promote positive behaviour.

3 Why do you need to do this project (<500 words)

- ✓ Current Issues
- ✓ Impact for users
- ✓ Effect of not doing it

As stated above, there are limited facilities for young people in the 11 to 18 year age bracket. The Parish Council is looking to ensure that all sections of the community have access to meaningful and worthwhile opportunities for sport and play, and to create a community environment that is inclusive; one in which all age groups feel a part of village life.

Three Young People in Farnsfield first petitioned the Parish Council for a skatepark in August 2011. These young people are now 18 years old. They organised a 'Let's Get a Skatepark in Farnsfield' initiative and 390 local residents signed up in support of the project. They presented their plans to the Parish Council and arranged an open day at the Village Centre when 5 Skatepark Providers presented their ideas for a skatepark. Unfortunately this is as far as the project went due to having insufficient funds.

In 2015/16 the Parish Council launched its biggest ever consultation with the Village in order to facilitate the creation of the Farnsfield Neighbourhood Plan. One of the factors that was considered important by the respondents to that consultation was the need for better facilities for the young people of the village including skate parks, bike trails and a fitness trail.

The provision of the skatepark is part of a more holistic vision that FPC is considering for linking Hadleigh Park to the Acres and ultimately the Millennium Woods. This could be through a series of interlinking paths and cycle ways with the provision of fitness facilities, creating a park accessible to residents of all ages.

In 2017 the Parish Council received Community Infrastructure Levy monies and in September 2017, at the request of a group of young people, the Parish Council formed a working party to restart the project.

Forty-two young people attended an open event in October 2017 with potential skatepark suppliers. An online petition using Facebook generated 455 individuals signing up in support of a skatepark, 192 of whom were female.

The young people of Farnsfield need facilities. Skateboarding is an up and coming sport, confirmed as part of Tokyo 2020 Olympics. A Skatepark for Farnsfield would raise awareness of the opportunities available through skateboarding, encourage greater participation in sport, thereby improving fitness and community spirit. The local young skateboarders have to rely on parents/carers driving them to other parks, which not only limits their ability to practice their sport (or just play) but also inhibits their independence.

Our young people are desperate for more facilities in Farnsfield. They were let down in 2011, and we do not wish to let them down again. This is an initiative for young people generated by young people and it is long overdue. By not taking young people seriously and responding to what amounts to a massive initiative on their part, promotes an opinion that adults do not value them and that their opinion does not count. If we want young people to engage in the community we must prove that their opinion really does count.

Your People

4 Tell us about the people who will benefit from your project

- ✓ Who are they
- ✓ Their background
- ✓ How you reach them

Farnsfield Parish Council (FPC) serves a population of over 8300 residents (2011 Census) and at the time of the Census 1817 (22%) were recorded as being young people (under 18) of which 779 were aged between 11 and 18. Since 2011 Census, the village has had, and continues to have a number of new housing developments, which will increase the number of households by over 220, bringing potentially more young people into the village. Whilst Farnsfield is unlikely to

feature in Government indices of deprivation, it does nonetheless reflect at the micro-level, many of the issues in wider society, including anti-social behaviour, and alcohol and drug misuse. According to national figures, on average, 1 in 10 children will be obese at the end of Year 6.

At present many young people opt to remain at home on their phones, computers and other devices whilst other family members go out. By encouraging 11 year olds who may not feel confident or have the desire to engage in traditional sports to participate in skateboarding, reduces their chances of becoming obese, and contributes to better health.

By providing a facility where they could meet with their friends and engage in skating whilst still engaging with the family unit will improve family relations and multigenerational interaction. This would have the knock on effect of promoting the image of young people in Farnsfield and promote social cohesion. As the initial opposition to the skatepark by residents in the immediate area of the proposed site illustrated, some older people have a poor view of young people and skateboarding. This project will help to dispel this belief and show that by investing in young people we will develop a healthier more inclusive community for the future.

The Parish Council recognises the need to include young people in the project and has a number of young people on the working party. In addition, the Council recognises that traditional means of public communication may not work for young people. The Parish therefore plans to support those young people who have voiced their desire and support for the project to communicate with their peers through social media; thereby reaching a far wider audience than would be the case if the Council worked in isolation. In addition, as the project moves forward the Council plan to enable a series of meetings between the young people, both skaters and non-skaters and potential and selected suppliers, in order that the best possible facility can be delivered.

Making it happen

5 Tell us about how you will make this project happen (<500 words)

- ✓ Your organisations role
- ✓ Who is responsible
- ✓ Other organisations involved
- ✓ Short term
- ✓ Long term

The Parish Council is providing the facility, enabled in part by the monies received through local development, augmented, it is hoped, by this application. The Council recognises that its original allocation will not be sufficient to provide a first-rate facility and one that can be enhanced as an attractive public space. The Council has a Strategic Plan within which this project forms a key objective.

The Council has established a working party to oversee the project, which includes a representative group of young people. It is the Council's wish to facilitate the provision rather than direct it in the anticipation that a more inclusive outcome will be achieved. Scrutiny and oversight is provided by the Parish Council, which receives routine project reports from the working group.

The District Council supports the project and has offered to provide officer advice moving forward to help ensure that the project succeeds. The Parish Council has also been able to solicit advice and support from expert users based locally, and intends to obtain advice and support from local and national skateboarding organisations such as Skate Nottingham and Skateboard England.

The Parish Council will support the ongoing maintenance of the facility, earmarking reserves and revenue budget provision for that purpose. As stated previously, the Parish wishes to make this a part of a wider community scheme to develop the land in question into an inclusive open space with features that encourage wider community and family-oriented use.

An initial project outline and design has been produced previously but not developed into a final proposal. Subject to a successful application, the working group will seek the views of skaters, BMX riders, non-skaters and expert users, to take that forward.

The next step in the process will to invite potential providers to a presentation event where all users and other stakeholders will be invited. Following this, the Council will enter into a procurement process to secure a provider. It is hoped that the project will be started in 2019/20.

FARNSFIELD PARISH COUNCIL

Minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 8pm on Tuesday 8th January in the Lower Hall, The Village Centre. New Hill. Farnsfield. NG228JN

Present: Cllrs. Selby (chair), Clarke, Frost, Healy, Johnson, Wright, Hill, Waterfield, McDowall, Shakeshaft and Rachel Waterfield (clerk)
7 members of the public were also in attendance.

Cllr. Selby opened the meeting at 8.15pm

19.58 Apologies for absence

None

19.59 Declarations of interest

None

Cllr Selby suspended standing orders at 8.15pm

19.60 Public open session

A member of the public questioned whether Council had agreed a budget for the skatepark. The clerk responded that no resolution has been made as to the budget for the skatepark.

A member of the public questioned how the Casual Vacancy which exists at the time of this meeting would be managed.

A member of the public asked for clarification as to how Council proposed to manage the hedge alongside footpath number 9.

A member of the public asked when the see saw at Hadleigh Park was to be repaired.

Cllr Selby reinstated standing orders at 8.25pm

19.61 Clerk's Report

19.61.1 Actions since the last meeting:

- 18.48 Report on the VC refurbishment procurement process: It was agreed that the clerk would invite representatives from NCC procurement team to meet with Council to discuss.

Agenda Item 10 19.67

- 18.49. Committee to consider the playground maintenance/repairs works: it was agreed that Cllr Johnson would review and report back to the committee. **Agenda Item 7 19.64**

19.61.2 Village Centre and Village Maintenance report:

Football Pavilion repairs: Nothing to report

Bench: Delivered and awaiting installation

Cotton Mill Lane: Awaiting a quote from a NCC recommended contractor

VC Noise Survey Report: Nothing to report

19.61.3 Project Reports:

Skatepark: Nothing to report

19.62 Safer Neighbourhood Report

Minutes from November meeting are on file.

Cllr Selby reported that from the meeting of 8th January 2019 there had been 3 burglaries in Farnsfield during December and the first week of January.

There had also been a small numbers of outbuildings broken in to and 5 thefts from cars.

Residents are reminded to report any suspicious incidents to the police via 911 and report any burglaries or crimes in progress to the police via 999

The police presence on Facebook was discussed and how the Council could utilise this

Actions: Cllr Healy will follow this up

The Clerk will invite, Heather Sutton, Insp2974 to a future Council meeting

19.63 Stagecoach Bus Timetable report

Cllr. Johnson reported that she was still waiting for a response from Chris Ward of NCC regarding the timetable.

19.64 Committee to review the monthly and annual playground inspection report and discuss the ongoing maintenance and repair of the playgrounds

Cllr. Johnson addressed the Committee. She reported on her meeting with Fenland Leisure Products.

Quotes for playground maintenance and repairs were reviewed from Streetscape, Town and Country, Marshall's and Fenland Leisure products.

On the grounds of cost, communication and engagement

The committee resolved unanimously to appoint Fenland Leisure products as the contractor of choice for playground maintenance and repair works.

Actions: The clerk will utilise the services of Fenland Leisure products regarding the remedial works required on the village playgrounds

Cllr Johnson will review and redraft the playground inspection and maintenance policy

19.65 Committee to discuss and/or make a decision on the contractor to replace the windows at the Village Centre

On the basis of cost, locality and engagement

The committee resolved unanimously to appoint DTS home improvements to replace the windows at the rear of the Village Centre

19.66 Committee to make a decision on the contractor to undertake the hedge works on footpath number 9

On the basis of cost, previous works undertaken and locality

The committee appointed Marc Hazard to undertake the agreed hedgeworks to footpath number 9.

10 19.67 Committee to discuss the VC reroofing procurement process with a view to drafting a resolution for the January 22nd Full Council meeting

The committee resolved unanimously to enlist the services of NCC procurement for the Village Centre re roofing project

Action: This will be tabled as a resolution at the full Parish Council Meeting on 22nd January 2019

19.68 Committee to discuss signage for the Library

Actions: *Cllr. Healy will contact NSDC regarding planning permission for signage. She will get costings for a double sided sign for the library and village centre from Judsons Signs. A specialist signage manufacturer*

The Clerk will agenda this item for the March FPMC meeting

19.69 Planning Applications

11 19.69.1 Householder application for proposed conversion of existing cart shed and store to form a games room and gym. Little Allamoor Farm. Mansfield Road. Farnsfield. Nottinghamshire. 18/02299/FUL

The Committee had no objections to this application.

11 19.69.2 Lawful development certificate to continue the existing use; operation on the land involving the importation, storage and distribution of building and construction materials including but not limited to stone, rock, sand, aggregates etc, and associated services, but excluding any sorting, process or mixing of such building and construction materials. The Workshop Cockett Lane Farnsfield. NG22 8JQ. 18/02276/LDC

The committee resolved unanimously to object to this application on the following grounds:

Planning permission should be sought.

This is not an appropriate use of agricultural land

Factually; the operation as it is today has not been running since 2006

This application contradicts paragraph 30 of Mr. Bratt's statement

11 19.69.3 Continue the existing use of land for the use of dirt buggies and quad bikes which forms a part of a much larger adjacent site which incorporates the land known as Lockwell Hill Activity Centre. Land Adjoining Lockwell Hill Activity Centre. Old Rufford Road. Farnsfield. 18/02313/LDC

The Committee had no objections to this application.

19.70 Planning Decisions

19.70.1 Full Planning Permission. 18/01915/FUL. Householder application for proposed first floor extension and ground floor rear extension. 21 Murdoch Close. Farnsfield

Grant Full Planning Permission

19.70.2 Full Planning Permission. 18/01836/FUL. Householder application for proposed single story rear extension to existing property and associated works. Elvington. Station Lane. Farnsfield

Grant Full Planning Permission

19.70.3 Full Planning Permission. 18/01776/FUL. Householder application for erection of two story side extension and porch to front. 16 Long Meadow. Farnsfield.

Grant Full Planning Permission

19.70.4 Full Planning Permission. 18/01866/FUL. Change of use of land for siting 6 glamping pods and reception block with associated infrastructure including footpaths, lighting, access, planting and car parking. Field reference number 0155. Longlands Lane. Farnsfield

Grant Full Planning Permission.

Cllr Selby closed the meeting at 9.30

Date and time of next meeting: Tuesday 12th February. 8pm Lower Hall. Village Centre

FARNSFIELD PARISH COUNCIL

Minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 7pm on Tuesday 12th February 2019 in the Lower Hall, The Village Centre. New Hill. Farnsfield. NG228JN

Present: Cllrs. Selby (chair), Clarke, Frost, Johnson, Healy, McDowall, Shakeshaft, Hill, Waterfield, Wright and Rachel Waterfield (clerk)
11 members of the public were also in attendance

Cllr Selby opened the meeting at 7.02 pm

19.71 Apologies for absence

None

19.72 Declarations of interest

Cllr. Clarke declared a non-pecuniary interest in agenda items 10 19 80.1 and 10 19 80.4 and Cllr. Waterfield declared a non-pecuniary interest in agenda item 10 19 80.4

Cllr Selby suspended standing orders at 7.04 pm

19.73 Public open session

A member of the public reported a broken bench at Hadleigh Park

A member of the public reported a break in at Quaker Cottage where a front window was crowbarred open. A further breaking on Woodlands Drive had also been reported

A member of the public presented his objections to planning application 19/00168/FUL and asked that the Committee defer making a resolution until the next Full Parish Council Meeting.

The architect responsible for the plans for planning application 19/00168/FUL presented his views on why the planning application should be supported

A resident of Cotton Mill Lane identified that the area of road outside her house is tarmac and had not been resurfaced by NCC when Quaker Lane was resurfaced. She questioned who was responsible for this area of road.

Cllr Selby reinstated standing orders at 8.14 pm

19.74 Clerk's Report

19.74.1 Actions since the last meeting

- Cllr. Healy reported that having spoken to Inspector Sutton the naming of the Facebook site would not be altered. She reported that communications from the police had improved. Insp. Sutton had stated that it was not possible to provide Parish Councils with more up to date information on crimes but that there is now a direct number on which Council can contact Insp. Sutton to voice concerns.
- The Clerk has invited Insp. Sutton or one of her colleagues to a meeting. Awaiting confirmation of a date
- Marshalls playground maintenance will be fitted W/B 11th February.
- Cllr Johnson will present her review of the playground inspection and maintenance policy(agenda Item 5 19.75)

- The clerk has contacted NCC procurement re. the VC roof and is awaiting dates for a meeting with Councillors
- DTS home improvements have fitted the new windows at the Village Centre
- Marc Hazard is booked to cut the hedge along footpath no. 9 w/b 11th February

19.74.2 Correspondence

- AS pest Control has reported that dogs continue to dig up the mole traps on the Acres. Andy reports that dogs are not kept on leads by their owners. He has suggested that Council may want to address this with increased signage
- There has been a complaint from a resident that the dog fouling throughout the village is at an unacceptable level.

A resident emailed the following to the clerk:

- I am sure we chatted before Christmas about planning and bits and pieces that have been added to the village recently that I am sure haven't been through any form of process eg. Rose cottage and the Barber shop. The stone pillar opposite Quaker Lane has been restored since we spoke but it would have been interesting from a PC perspective had they not.

I think the PC needs to have a view on changes within the conservation area at least and how it deals with these things. It would also be of interest to know what the regulations are in terms of fences, gates etc.

The committee discussed the above correspondence.

Action: Clerk to review Farnsfield Dog Control Orders and price up some signs

Action: Clerk to respond to resident regarding planning matters that if members of the public identify what they consider to be a breach of planning they can report it to NSDC Planning team. The Parish Council does not have the resources to police planning matters in the village.

19.74.3 Projects report (Community Grant Funded)

Skate Park: The clerk and Cllr. Clarke met with David Collins from Via East Midlands recommended by the NCC procurement team to discuss the surveys needed and costs.(8 19.77)

Village Centre Roof: The clerk is awaiting confirmation from NCC Procurement team as to their availability to meet with Council to discuss the next steps.

Pavilion: The remedial works to the guttering, down pipe and bargeboards have been completed.

19.74.4 VC Maintenance report

- The boiler in the lower hall is continuing to loose pressure resulting in the blow heaters not turning on.

At the annual inspection and service in October DCR electrical and mechanical engineers who undertook the service quoted £650.75 + vat to undertake the remedial works which should improve the efficiency of the system and hopefully remedy this fault. To date I have not managed to successfully acquire an alternative quote.

The committee resolved unanimously to allow the Clerk to employ the services DCR as the preferred site contractor for the repairs and maintenance of the Village Centre Heating system and approve the works outlined above.

- There are a number of outstanding minor plumbing works to be undertaken. To date the only plumbers who have confirmed and given an agreed date to undertake the works are DCR Electrical and heating specialists. They have confirmed that they will proceed with the works on Wednesday 13th February if they are approved to

undertake the heating repairs The clerk and caretaker are continuing to try to find an alternative but workload and limited hours is making this difficult. Is there a councillor who is willing to undertake this task?

- The floor buffer is in poor repair and needs replacing or repairing. It is unusable in its present state. Mr Hutchinson has recommended a replacement as he states that it is not fit for purpose. A second machine is needed for the upper hall as that one has not worked for a number of years and Mr Hutchinson stated that it is unrepairable.

Action: The clerk will price new and reconditioned buffers along with the Spec. suggested by Mr. Hutchinson.

- James Rawson has been booked to decorate the lower hall w/b 18th February. If his work is satisfactory he can progress to the lower entrance halls to enable replacement of the carpets. The committee agreed that the colours should remain the same.
- Andrew Hutchinson has been booked to undertake the works to the upper and lower hall w/b 18th February
- The upholstery in the lower hall is in need of replacement.

Action: the clerk will obtain 3 quotes

19.74.5 Village Maintenance report

- The noticeboard for outside the co-op is due for delivery and installation w/b 11th February
- A contractor has visited Cotton Mill Lane and quoted for re grading works (Agenda item 9 19.78)

19.74.6 Playground Maintenance report

- Marshalls are due to fit the spring to the see saw w/b 11th February

19.74.7 Playground Inspection Report

On file

19.75 Committee to review the playground maintenance and inspection policy.

This item was carried forward to the March FPMC meeting.

Action: Cllr Johnson will review the policy and present her findings to the March FPMC meeting

19.76 Committee to approve the remedial/repair works to the playgrounds as identified in the annual and monthly playground inspection reports.

The committee reviewed the playground inspection reports.

Action: Clerk to arrange the replacement of The worn rope at the adventure trail adjacent to Parfitt Drive Playground, the wooden board on equipment at Lady Goodwin's and the adjustment to the height of the basket swing at Lady Goodwin's.

19.77 Committee to review the application from Farnsfield Twinning to display their artefacts at the Village Centre

Cllr Selby suspended Standing Orders at 8.09pm

A resident suggested that the erection of the cabinet be delayed until the next visit of the Andouille residents

Cllr. Selby reinstated standing orders at 8.09 pm

19.77.1 The committee resolved unanimously to allow the Twinning Society to put up their pictures in the lower hall

19.77.2 The committee resolved to delay erecting the cabinet until the decorating is completed.

19.78 Committee to approve the surveys to Hadleigh Park to inform suitability for the build of the skatepark.

1. Topographical survey of the site = **£400.00 + VAT**
2. Contamination / environmental appraisal – brief report = **£460.00 + VAT**
3. Ground Investigation with terrier rig including Geotechnical and Geochemical testing = **£2460.00 + VAT**
4. Noise Impact Assessment = **£875.00 + VAT**

£4195.00+VAT

Cllr. Johnson suggested that surveys 1,2 and 4 be undertaken and the committee decide whether to undertake survey 3 if the reports from the other surveys indicate that the site is suitable.

The committee resolved with 1 abstention to delegate the authority to the Clerk to authorise the surveys and to liaise with VIAEM to establish the correct procedure

19.79 Committee to review a quote and resolve whether to undertake remedial works to Cotton Mill Lane prior to additional quotes being sought.

19.79.1 The committee resolved unanimously to approve the regrading of Cotton Mill Lane

19.79.2 The Committee resolved unanimously to fund the works from CIL monies

Action: the clerk will get 3 quotes for regrading and tarmac surfacing

19.80 Planning Applications

19.80.1 Householder application to convert existing garage into habitable room, erection double garage with car port and widening of access. **18/02321/FUL. Briarbank Mansfield Road Farnsfield**

The committee resolved not to object to this application with 1 abstention.

19.80.2 Householder application for render finish. **21 Dayncourt Walk. Farnsfield. 19/00148/FUL**

The committee resolved unanimously not to object to this application

19.80.3 Erection of a dwelling (previously approved under 17/00392/RMAM). **27 Esam Close. Farnsfield. 18/02368/FUL**

The committee resolved unanimously not to object to this application

19.80.4 Householder application to replace flat roof over garage and utility with a pitched roof. **Removal of internal wall between kitchen and utility. 1 Nether Court. Farnsfield. 19/00213/FUL**

The committee resolved not to object to this application with 1 abstention.

19.80.5 Householder application for erection of second story extension providing two bedrooms above an existing ground floor footprint. **Cobblers Cottage. Brickyard Lane. 19/00168/FUL**

The committee resolved to defer a decision until 26th February 2019 with 2 abstentions.

19.80.5 Change of use of former Co-op retail store (A1) to Pizza Restaurant, Café Bar (A3 & A4) including interior and exterior alterations and refurbishments, new shopfront and new access door to courtyard.

Former Co-op Main Street Farnsfield. 19/00208/FUL

The committee resolved with one abstention to actively support this application

19.81 Planning Decisions

19.81.1 Certificate of lawful use. **Land adjoining Lockwell Hill Activity Centre. Application 18/02313/LDC**

19.81.2 Demolition of existing dwelling. New Dwelling with garage and entrance gates and removal and pruning of existing trees. Resubmission of **18/00924/FUL. Court Cottage. Chapel Lane.** Grant Full Planning Permission

19.81.3 Householder application for proposed front and rear extension and change external facing brickwork. **Cobourg. Southwell Road. 18/02259/FUL** Full Planning Permission

Cllr. Selby closed the meeting at 8.32 pm

Next Meeting

Tuesday 12th March 2019 8pm.

Lower Hall, The Village Centre. New Hill Farnsfield.

FARNSFIELD PARISH COUNCIL

Minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 8pm on Tuesday 12th March 2019 in the Lower Hall, The Village Centre. New Hill. Farnsfield. NG228JN

Present: Cllrs. Selby (chair), Hill, Clarke, Frost, McDowall, Waterfield, Wright, Johnson, Healy and Rachel Waterfield (clerk)

18 members of the public were also present for part of the meeting.

Cllr. Selby opened the meeting at 8.02 pm

19.82 Apologies for absence

None

19.83 Declarations of interest

Cllrs. Healy, Wright and Johnson declared a non-pecuniary interest in agenda item 19.86.2

19.84 Declarations of intention to record the meeting

A member of the public declared their intention to record the meeting.

Cllr Selby suspended standing orders at 8.04 pm

19.85 Public open session

A member of the public addressed the committee in relation to planning application 19/00208/FUL. They stated that it was their intention to record the meeting as they did not believe the minutes would be a true record. They stated that they had emailed all the Councillors with their reasons for objecting to planning application 19/00208/FUL.

A member of the public addressed the committee. They raised a concern over the effect on traffic in the village and lack of carparking provision in relation to planning application 19/00208/FUL. They also questioned the Committee on its view as to how a takeaway could be stopped in future applications.

A member of the public addressed the committee in relation to planning application 19/00208/FUL. They acknowledged that the empty building was an eyesore but that their concern was the effect on parking. Vehicles would be parked for the duration of a meal not just to pop in and out of a shop. They believe it will have a detrimental effect on the Veg. Stop.

A member of the public addressed the committee in relation to planning application 19/00208/FUL. They voiced their concern about the effect delivery vehicles would have on traffic in the village.

A member of the public addressed the committee in relation to planning application 19/00208/FUL. The proprietor of Woodberry Tea Rooms stated that they have a condition on their licence stating that they must display a sign stating that there is parking at Hadleigh Car Park. They believe that this planning application will compete with them for customer parking

A member of the public addressed the committee in relation to planning application 19/00208/FUL. They pointed out that Allsorts was also for sale and what would be the situation if somebody wanted to make that into a restaurant or takeaway.

A member of the public addressed the committee in relation to planning application 19/00208/FUL. They stated that they understood the issues regarding parking and believe that that has become an issue of focus for this application. They believe that if it works well it should not cause too much of a nuisance.

A member of the public addressed the committee in relation to planning application 19/00208/FUL. They believe that the new owners should have addressed the matter of planning before buying the premises. They are also concerned about the parking and noise.

A member of the public addressed the committee in relation to planning application 19/00208/FUL. They consider that supporting the planning application would oppose aspects of FNP 4 and 5 in the neighbourhood plan.(the NP can be found on the website)

Cllr. Clarke asked member of tennis club in the public gallery how high the building proposed in planning application 19/00259/FUL would stand above the hedge.

A member of the public addressed the committee and asked whether the telephone exchange on Chapel Lane was still in use.

A member of the public addressed the committee in relation to planning application 19/00259/FUL. They believe the car parking issue in the village should be addressed before inviting any more businesses into the village.

A member of the public addressed the committee in relation to planning application 19/00259/FUL. They stated that the survey undertaken in 2013 highlighted parking as a matter of concern.

A member of the public addressed the committee in relation to planning application 19/00259/FUL. They questioned whether there were any plans to extend the Hadleigh Park Car Park.

A member of the public addressed the committee regarding the surfacing of Cotton Mill Lane. They are concerned that neither NCC or the parish Council is taking responsibility for the resurfacing outside their house which has a Quaker Lane address but is on the corner of the Cotton Mill and Quaker Lane junction.

Cllr Selby reinstated standing orders at: 8.25pm

19.86 Planning Applications

19.86.1 Change of use of former coop retail store (A1) to Pizza restaurant, Café Bar (A3 & A4) including interior and exterior alterations and refurbishments, new shopfront and access door to courtyard. 19/00208/FUL. Main Street. Farnsfield

Cllr. Selby commented that car parking was the main concern

Cllr. Clarke commented that she believed the applicants had not filled in the application fully and correctly.

Cllr. Selby commented that having read the transport statement it appeared that the company who had written it had not visited the village.

Cllr. Johnson stated that there is a highways statement on the website.

Cllr. Healy stated that she believed that the committee should focus on the planning application itself and whether views had changed since it was last discussed. She agreed that car parking was a big issue. She also referenced the Neighbourhood Plan in that the business will add diversity and amenities to the village plus employment. She commented that photos from the 1990s show parking on both sides of the Main Street.

Cllr. Waterfield stated that he believed this application was a positive facility for the village and was putting the building to good use. He stated that there would be increased traffic which would be good for the Veg. Stop. Council should be addressing parking as a separate issue.

Cllr. Hill reiterated that there was a parking problem but that Council needed to encourage businesses in Farnsfield

Cllr. McDowall agrees with developing businesses but believes that the transport statement does not reflect the true picture with regards to the availability of buses. He also commented that Council has quoted parking as an objection to historical planning applications

Cllr. Waterfield stated that parking was a challenge for Council and that Council should be addressing it. He stated that when parking on the High Street was unavailable people would have to use the car parks.

Cllr. Healy stated that the parking situation would be self limiting. If the parking becomes a major issue the business will fail.

Resolution: Farnsfield Parish Council does not object to planning application 19/00208/FUL

The committee resolved by a 6 to 2 majority with 1 abstention to move the resolution

An amendment to the resolution was proposed as follows:

Amended Resolution:

Not to object subject to following conditions:

- **Parking which will be an issue. Could the courtyard be given over to employee parking**
- **Review and reduce covers reduced**
- **Review and reduce the opening hours in line with the Veg Stop.**

With the additional statement:

We are very concerned with the increased demand for parking in an area of mixed residential and retail premises where many residents have no off street parking. A restaurant with 60-80 covers will have a greater impact on parking than a shop as customers are likely to be there longer. It is clear that many customers will be travelling from outside Farnsfield and by car.

The Committee resolved by a 5 to 2 majority with 2 abstentions not to move the amended resolution

Resolution: Farnsfield Parish Council does not object to planning application 19/00208/FUL

The committee resolved unanimously to extend the meeting until 9.35pm.

19.86.2 Demolition of existing concrete store and erection of a steel clad equipment store. Farnsfield Tennis Club. New Hill Farnsfield. 19/00259/FUL

The committee resolved with 2 abstentions not to object to this planning application

19.86.3 Householder application for proposed kitchen extension and alterations to conservatory including substituting glazed roof with tiled roof. 9, Branston Avenue. NG22 8JZ. 19/00349/FUL

The Committee resolved unanimously not to object to this application,

19.86.4 Householder application for a detached garage with games room above. Baulker Farm. Baulker Lane. Farnsfield. 19/00342/FUL

The Committee resolved unanimously not to object to this application

19.87 Committee to discuss the management of Late Planning Applications

The Committee resolved unanimously that all planning applications must appear as an agenda item

19.88 Committee to discuss the resurfacing of Cotton Mill Lane

A resident is concerned with the state of the road surface outside her house. A Cllr. is concerned with the affect that the resurfacing could have on traffic speed and whose responsibility it is to maintain the Bridleway.

Action: The Clerk and Cllr. Purcicoe will discuss this with NCC and report back to Committee.

19.89 Clerk's Report

Actions since the last meeting

The floor buffers have been ordered.

Projects Report

The Skate Park Surveys have been commissioned

Village Maintenance report

- The notice board has been put up outside the coop
- The tree works along footpath number 9 have been completed
- The clerk has received a request from the Public Rights of Way team at NSDC to have the hedgerow along the East end of footpath number 9 cut to 2.5 metres. These works would need to be undertaken imminently due to the fast approaching nesting season or in the autumn. Remedial works to the overhanging Holly and associated bushes must be done as soon as possible as they are causing an obstruction.

Playground Maintenance report

- The see saw at Hadleigh Park has been repaired
- The agreed playground repairs have been commissioned by the clerk with FLP

All outstanding agenda items will be taken forward to the 26th March Parish Council Meeting.

19.90 Agenda Items for the next meeting and Full Parish Council Meeting

How Council deals with accusations of impropriety.

Parking as ongoing agenda item facilities

Cllr Selby closed the meeting at 9.35 pm

All outstanding agenda items will be taken forward to Full Council on 26th March 2019 and the April FPMC meeting on 9th April.

Date and Time of next meeting.

Tuesday 9th April at 7pm

Lower Hall. The Village Centre. New Hill. Farnsfield.

FARNSFIELD PARISH COUNCIL

Minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 7pm on 9th Tuesday April 2019 in the Lower Hall, The Village Centre. New Hill. Farnsfield. NG228JN

Present: Cllrs. Selby, Clarke, Healy, Frost, Johnson, Wright, Waterfield (arrived part way through the meeting), Purcicoe (present at the meeting but not a member of the committee) and Rachel Waterfield. Clerk
11 Members of the public were in attendance at the start of the meeting.

Cllr. Selby opened the meeting at 7pm

19.91 Apologies for absence

Apologies were received and accepted from Cllrs. Hill (out of the country) and McDowall (work commitments)

19.92 Declarations of interest

Cllr. Clarke declared a non-pecuniary interest in Cobblers Cottage

Cllr. Selby declared a non-pecuniary interest in 39 Abbott

19.93 Declaration of intention to record the meeting

None.

Cllr. Selby suspended standing orders at 7.02pm

19.94 Public open session

A member of the public addressed the Committee with objections to amended planning application 19/00168/FUL. (available in the NSDC Planning Portal)

A member of the public addressed the Committee regarding planning application 19/00168/FUL. They stated that they had viewed the property and spoken with one of the neighbours and felt that the plans would not be detrimental.

A member of the public addressed the Committee regarding planning application 19/00168/FUL. As the homeowner they voiced their reasons for wishing to extend the property and reiterated the results of the sun survey (on file)

A member of the public addressed the Committee. They asked Council to consider methods of reducing the speed of traffic entering and leaving the village on the Eastern Southwell Road side.

Action: the clerk will follow this up with Mike Keeling from Via East Midlands

The Guide leader addressed the Committee. She requested that they consider allowing the guides to use the Upper Hall on Thursdays rather than the attic hall in order to allow more local young people to access the group.

A further member of the public addressed the Committee and asked whether some of the Community Grants monies could be used to subsidise the Guides.

Cllr. Selby reinstated standing orders at 7.13pm

19.95 Planning Applications

19.95.1 Householder application for erection of second story extension providing two bedrooms above an existing ground floor footprint. Cobblers Cottage. Brickyard Lane **19/00168/FUL**

The Committee discussed the application.

The Committee resolved with 3 abstentions not to support the application on the grounds of loss of amenity to neighbouring properties.

19.95.2 Householder application for demolition of existing detached garage, erection of two story side extension and replacement of front porch. 39 Abbott Crescent. Farnsfield. **19/00497/FUL**

The Committee discussed the application

The Committee resolved with 1 abstention not to object to the application.

19.96 Clerk's Report:

19.96.1 Playground inspection checklist

On File.

Action: the clerk will follow up with the Maintenance operatives how best to secure the bolt caps.

19.96.2 Playground maintenance update

The Maintenance work is due to commence W/B 22nd April.

Action: The monthly play inspection report identified that the surface of the mini tennis court needed sweeping of tree debris

Action: The Clerk to forward the policies relevant to children or young people volunteering with the Council to councillors for review before considering if this would be a suitable opportunity for a DofE volunteer.

19.96.3 Cockett Lane petition update

See Appendix 1.

19.96.4 Councillors required to undertake the quarterly Village Asset Inspection

Cllrs. Selby and Clarke will undertake the inspection and report back to the May FPMC Meeting

19.96.5 Correspondence concerning Old Manor Farm Planning Appeal

Action: It was agreed that the clerk would respond to the email

There was no opportunity to respond to the decision of the Old Manor Farm Planning Appeal. It was a final decision hence no response was given by Council.

19.96.6 Request from the guides to use the Upper Hall

The committee resolved unanimously to allow the guide to book the upper hall for 2 hours per week on Thursdays at a rate of £3.50 per hour with the proviso that they come back to the committee if the cost becomes prohibitive.

19.96.7 H&S Report: fire drill

On file

19.96.8 Village Centre maintenance matters

A member of the public had asked whether Council intended to replace the windows at the front of the Village Centre with Soundproof glass.

There are no immediate plans to do so.

19.96.9 Clarification requested from Twinning regarding the cabinet and Weather Vane

Action: *The Committee decided to review the cabinet at the August 2019 Fire Risk Assessment and enter the matter of the weather vane on the roof scheme of works.*

19.97 Committee to consider with a view to adopting the draft playground inspection and maintenance policy

The Committee resolved unanimously to adopt the amended policy.

Action: *A maintenance schedule will be put in place which will involve the caretaker undertaking minor works including oiling the antiwrap bearings and checking for rust.*

The caretaker and a Councillor will accompany the inspector on their quarterly inspections

The Clerk will make the arrangements for the altered schedule of inspections with NSDC.

19.98 Committee to consider dog fouling in the village

Action: *It was agreed that the clerk would publicise the fine for dog fouling on the website and the fact that the NSDC enforcement officer had visited Council and would be targeting the Acres on their schedule of visits.*

Cllr. Selby suspended standing orders at 8.05 pm

The Committee resolved unanimously to continue with the meeting until all matters had been discussed.

Cllr. Selby reinstated standing orders at 8.07 pm

19.99 Council to consider new signage for the Village Centre and Library

The Committee resolved unanimously to approve the purchase of the signs.

19.100 Weedkilling in Farnsfield report

Report from Cllr. Healy. On file.

The Committee resolved unanimously that Cllr. Healy would inform NSDC of where to spray the weed killing agent.

19.101 Library Lease update

Action: *Cllr. Waterfield to follow up on reclaiming current telephone charges and the terms of the lease.*

19.102 Planning Decisions

19.102.2 Full Planning Permission. 19/00148/FUL. 21 Dayncourt Walk. Application for render finish

19.102.3 Full Planning Permission. 18/02321/FUL. Briarbank. Mansfield Road. Convert existing garage into habitable room, erection double garage with car port and widening of access

19.102.4 Full Planning Permission. 18/02299/FUL. Little Allamoor Farm. Mansfield Road. Farnsfield. Householder application for proposed extension and conversion of existing cart shed and store to form games room and gym

19.102.5 Full Planning permission. 19/00067/FUL. 12 Branston Avenue. Farnsfield. Householder application for a proposed two storey and part single extension. Also to include living accommodation within roof space, alteration to roof of existing single story rear element of swelling to form lantern style rook

Cllr. Selby closed the meeting at 8.15 pm

FPMC

Appendix 1.

19.96.3 FPMC 9th April 2019

Text below...

B. Petition requesting that action is taken to stop the operation of a recycling facility located on Cockett Lane, Farnsfield from adversely impacting on the lives of residents (Ref: 2018/0300)

5. A 49 signature petition was presented to the 12 July 2018 meeting of the County Council by Councillor Bruce Laughton on behalf of residents of Farnsfield requesting that action was taken to stop the adverse effects on residents arising from the operation of a recycling facility on land off Cockett Lane, Farnsfield.

6. The recycling operation lay to the east of Cockett Lane immediately to the rear of Dalestorth Nursery and was located approximately 120m north of the nearest residential properties to the south on Station Road. The Southwell Trail was also located around 100m to the south and the site was bounded to the east by a bridleway. The waste recycling operation was located on land defined as countryside in the Development Plan.

7. The operation of the waste recycling site had been the subject of individual complaints. These had been investigated and meetings had taken place with the operator of the facility. The operator submitted two Lawful Development Certificates for the land to Newark and Sherwood District Council, the first an existing use as a haulage of plant and machinery, sorting of aggregates, storage of plant and haulage vehicles and the second for the sorting and storage of aggregates. The first application was refused on 8 June 2018 and a decision was expected in September 2018 on the second application.

8. It was not considered that the waste recycling facility had planning permission or that such development would be acceptable in planning terms at this location. An enforcement notice was issued by the Council on 28 June 2018 requiring the unauthorised waste transfer operations to stop and for the waste materials to be removed from the land. The notice was served on relevant landowners and interested parties. The notice was due to take effect on 3 August 2018, but an appeal was lodged.

9. The Council will defend its decision to serve the notice at the appeal with a view to bringing about the cessation of the waste transfer operations at the earliest opportunity. The requirements of the enforcement notice were suspended until the appeal was determined.

10. It was agreed that the lead petitioner be informed accordingly.

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