



**Minutes of the Facilities and Environment Committee held on
Tuesday 13th June 2023 at 8:05pm**

The meeting was held in the Lower Hall of the Village Centre

Present: Cllrs. Mike Thompson (Chairman), John Cracknell, Charlotte Harris-Sutton, Chris Puddephatt, Peter Sarre, Joyce Shakeshaft and Barry Westbury

FAC.23.1 To receive any apologies for absence

None – Full attendance

FAC.23.2 To receive any declarations of interest

None

Items to approve

FAC.23.3 To accept the 14th of March 2023 Facilities Committee meeting minutes as accurate and to update on any outstanding tasks agreed at the previous meeting

As the only Councillor present at the meeting held on the 14th of March, Cllr Westbury accepted the minutes as accurate

Items to receive or note

FAC.23.4 Correspondence received

The Committee reviewed correspondence received. Cllr J Shakeshaft offered to contact the person requesting for the Committee to gain more information on how the Council could support the idea. Cllr Thompson to respond to a person inquiring about a village market to explain that the Council may be unable to help as the Village Centre was not available to facilitate a weekend market but ask if Councillors can help with any other elements of the initiative.

FAC.23.5 The public session as outlined in Farnsfield Parish Council Standing Orders

Simon Radcliffe – Explained that the Acres football pitch quality was at an all-time low and the volume of teams playing on the pitch were creating a negative impact on the play.

Derek Purcicoe – Commented that the potholes on Cotton Mill Lane have got worse and would the Council look to spend more funds on refilling Cotton Mill Lane

Sheila O'Malley – Requested that the Council look again at funding the maintenance of the church clock

FAC.23.6 An update on comparison and quotes received for utility providers

Cllr Westbury had not received enough information to give a full report. Cllr Westbury will continue to work on the quotes to bring forward to the Committee on the 11th July.

Items to discuss and agree a course of action:

FAC.23.7 The Village Centre fees for 2024

The Clerk presented various analysis and fee structures to the Committee. The Committee resolved to accept all fees under option 1 – [the Clerk to organise with the booking secretary to inform the users](#)

FAC.23.8 The Village Centre Christmas closure



The Committee resolved to close the centre from Saturday 23rd December to Monday 1st January inclusive.

FAC.23.9 If Councillors should be issued a Village Centre Key and if a deposit should be held until the key is returned

The Committee discussed that Councillors should only be allocated keys if they are required. The Committee resolved that the Councillors nominated as the fire escalation contacts, Cllr Westbury to update the digital notice board and Cllr Sarre to facilitate meeting set up should all be issued keys for the Village Centre. The Council resolved that a £20 deposit be given on receipt of the key and will be returned once the key is returned – [The Clerk and booking clerk to organise this](#)

FAC.23.10 To appoint 3 Councillors to be a Village Centre Fire Alarm Escalation contact person
The Committee resolved to appoint Cllrs Cracknell, Moore and Thompson as the Village Centre Fire Alarm Escalation contact persons – [the Clerk to arrange training with the Village caretaker](#)

FAC.23.11 The rental capability of the Acres Pitch
**The Committee discussed the Acres pitch capabilities with input from Simon Radcliffe from Farnsfield Villa Football Club. The Committee resolved to only hire the pitch to the two current Farnsfield Villa Teams for the next season with a review if other teams showed interest in hiring the pitch.
Cllr Cracknell and Cllr Westbury were appointed to work with FVFC to work on pitch improvements and a suitable maintenance programme to make the pitch safe and suitable to play on.**

FAC.23.12 The Acres Terms of Hire for 23/24
The Committee deferred this item to the next meeting – Cllr J Shakeshaft to review in discussion with FVFC regarding vehicle traffic and parking

FAC.23.13 The Acres fees for 23/24
The Committee resolved to defer this item to the next meeting after costs of maintaining the pitch had been collated

FAC.23.14 Quotes received for the installation of a seating area next to the Pétanque courts
The Committee resolved to build the build the picnic tables and defer the installation of gravel until a later time

FAC.23.15 Quote received to repair the fencing on Reynolds Field
The Committee resolved to accept the quote provided to repair the fencing

FAC.23.16 Quote received to replace the dog waste bin on Broomfield Lane
The Committee resolved to replace the dog waste bin on Broomfield Lane

FAC.23.17 Quote to replace incorrect and damaged signage between Hadleigh Park and Reynolds Field



The Committee resolved to defer this item for Cllr J Shakeshaft to consider the wording of the sign and submit a final version back to the Committee

The meeting closed at 9:25pm